

# EMERGENCY EQUIPMENT RENTAL AGREEMENT

1. ORDERING OFFICE (name and address)		<b>AGREEMENT NUMBER MUST APPEAR ON ALL PAPERS RELATING TO THIS AGREEMENT</b>				
		2. AGREEMENT NUMBER:				
		3. EFFECTIVE DATES a. Beginning		b. Ending		
4. CONTRACTOR a. name and address  <b>Name of CAR RENTAL AGENCY</b>  EIN/SSN: EMAIL Address:                      DUNS:		5. POINT OF HIRE (location when hired)  <b>Location at Time of Hire</b>				
		6. THE WORK RATE IS BASED ON ALL OPERATING SUPPLIES BEING FURNISHED BY <input type="checkbox"/> CONTRACTOR <input checked="" type="checkbox"/> GOVERNMENT				
		7. OPERATOR FURNISHED BY <input type="checkbox"/> CONTRACTOR <input checked="" type="checkbox"/> GOVERNMENT				
c. Telephone number (day)		d. Telephone number (night)				
8. TYPE OF CONTRACTOR ("X" APPROPRIATE BOXES) <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> LARGE BUSINESS <input type="checkbox"/> SMALL DISADVANTAGED OWNED <input type="checkbox"/> WOMEN OWNED <input type="checkbox"/> VETERAN/DISABLED VETERAN <input type="checkbox"/> HUB ZONE <input type="checkbox"/> OTHER _____						
9. ITEM DESCRIPTION (include make, model, year, serial number and accessories)		10. NUMBER OF OPERATORS	11. WORK OR DAILY <div style="display: flex; justify-content: space-between;"> <span>a. rate</span> <span>b. unit</span> </div>		12. SPECIAL <div style="display: flex; justify-content: space-between;"> <span>a. rate</span> <span>b. unit</span> </div>	
a. VAN-Passenger (A-2), __ Pax, __ ton, _____ or similar		0 0 0	\$	Day	\$	Mile
			\$	Week		
			\$	Month		
b. VAN-MINI, Passenger (A2), 7 Pax, _____ or similar		0 0 0	\$	Day	\$	Mile
			\$	Week		
			\$	Month		
c. UTILITY (TR3), 4x4 or 4x2, __ ton, Bronco/Blazer/Suburban or similar		0 0 0	\$	Day	\$	Mile
			\$	Week		
			\$	Month		
d. SEDAN, Passenger (A1), Full Size, _____ or similar		0 0 0	\$	Day	\$	Mile
			\$	Week		
			\$	Month		
e. SEDAN, Passenger (A1), Mid Size, _____ or similar		0 0 0	\$	Day	\$	Mile
			\$	Week		
			\$	Month		
f. SEDAN, Passenger (A1), Compact, _____ or similar		0 0 0	\$	Day	\$	Mile
			\$	Week		
			\$	Month		
g. PICKUP (TR2), 4x4, __ ton, _____ or similar.		0 0 0	\$	Day	\$	Mile
			\$	Week		
			\$	Month		
h. . PICKUP (TR1), 4x2, __ ton, _____ or similar		0 0 0	\$	Day	\$	Mile
			\$	Week		
			\$	Month		
<b>14. SPECIAL PROVISIONS:</b> (a.) The General Clauses along with replacement clauses are attached and incorporated herein. See attached Federal Acquisition Regulations (FAR) clauses and NRCG Supplemental Terms and Conditions to the General Clauses of the Emergency Equipment Rental Agreement, OF-294. (b.) Daily mileage will be calculated on the average for the period of use. Free mileage will be the daily allowance times the total number of rental days. First and last day will be reduced by half if vehicle is under hire less than 8 hours. Weekly rate effective on the 7 <sup>th</sup> day, and subsequent full weeks. Month consists of four weeks. Charges will be made at the rate most advantageous to the government. (c.) Vehicle fuel tank(s) MUST be full at the time of hire, and will be filled at Government expense at time of release. (d.) Vehicles may be used off-road and in backcountry situations. Vehicles shall be equipped with spare tire, wheel wrench, jack, reflectors and fire extinguisher. <b>(e.) IF EQUIPMENT ORDERED FROM THIS EERA IS DISPATCHED FROM BILLINGS BASE OPERATIONS, THEN THE EQUIPMENT AND FINANCIAL PACKETS MUST BE RETURNED TO BILLINGS BASE OPERATIONS FOR CLOSE-OUT, UNLESS OTHER ARRANGEMENTS HAVE BEEN MADE WITH BASE OPERATIONS, (406) 657-6000</b> <b>(f.) Vehicles will be inspected at "Time of Hire" and will not have "Pre-inspections". The Government has the option of cleaning the vehicles before final inspection, or credit a \$20.00 cleaning charge per unit and document credit on the Release Inspection</b> g.) This Emergency Equipment Rental Agreement is void if not presented with a valid Incident Specific Resource Order or Number.						
15. CONTRACTOR'S OR AUTHORIZED AGENT'S SIGNATURE		16. DATE	17. CONTRACTING OFFICER'S SIGNATURE		18. DATE	
19. PRINT NAME AND TITLE			20. PRINT NAME AND TITLE  <div style="display: flex; justify-content: space-between;"> <span>Phone No.</span> <span>Fax No.</span> </div>			

## HINTS AND HELPS:

- ◆ **Delete** any individual line items under "9. Item descriptions" **that are not used**. Remember to renumber items. Make continuation page if necessary.
- ◆ For **multiple vehicles** of the **same type**, print under each heading: "See attached list, dated \_\_\_\_" Some companies may not be able to supply a list of their vehicles. They will supply a generic vehicle that meets the basic description. These vehicle will be inspected at "Time of Hire" and will not have "Pre-inspections"
- ◆ **Vehicle cleanup** after use should be addresses at the time of sign-up. The Government has the option of cleaning the vehicles before final inspection, or providing compensation to the vendor for cleanup (Billings Base Operations credits the Invoice for \$20.00) The preferred method of cleanup is for the government to provide this service allowing for a better inspection process.
- ◆ **Block "12. Special"** - may also read: "Unlimited Mileage" or "N/A" if no mileage break given.
- ◆ **Delete clause 14.b.** Daily mileage.....to the government.- if only have a **daily rate**. Renumber clauses.
- ◆ **Operation:** Vehicles shall be in good condition and meet all state and local laws for operation on public roads.
- ◆ **Ownership:** Determine ownership of vehicle. Registration **MUST** be in the name of contractor signing EERA and have proof of insurance.
- ◆ All vehicles with a **GVWR over 10,000** pounds or carry **more than 8 passengers** must have a DOT sticker and stop at all vehicle check stations
- ◆ **15 passenger** vans are **prohibited** from EERA's due to safety regulations.
- ◆ Rental shall **not exceed acquisition costs**, not including service, delivery/pickup and supplies.
- ◆ Use commercial rates or better (discounts).
- ◆ **ADDITIONAL CLAUSES that can be used:**
  - ◆ Clause or entered in Block 9: When placing an Order for a (Contractor name) vehicle, call \_\_\_\_ to determine availability. At the time of placing the order, give the corporate account number \_\_\_\_\_. You must call this number and give the account number in order to be guaranteed the above rates.
  - ◆ Clause: Rental unit will be returned with the same amount of fuel contained at time of hire.
  - ◆ When a unit is picked up from the contractor, Company Unit Number, make and State license will be entered on the Emergency Equipment-Use Invoice.
  - ◆ Clause or entered in Block 9: ALL REPAIRS must be pre-approved by (Contractor name) at (telephone number).
- ◆ **TRUCKS, Enclosed Van (TR5), Moving type:** May need to use commercial rates
- ◆ **TRUCKS, Stakeside/Stock (TR5):** Signed up by GVW and platform size.